



Arizona Department of Education
Assessment Section
www.azed.gov/standards

AIMS UPDATE FOR TEST COORDINATORS

Superintendent Tom Horne

November 2008

#22

CALENDAR FOR SPRING 2009 TESTING

November 20	Receive Online Ordering Letters (via UPS)
December 1–17	CTB Online Ordering for Spring 2009
December 1–17	Spring 2009 Pre-Test Workshop registration
December 2 & 10	Online Ordering Training Demos
Dec. 1 – Jan. 27	AIMS HS SCIENCE bar code label selections
January 12–26	Spring 2009 Pre-Test Workshops
January 12–27	Online Order Verification for AIMS DPA, AIMS HS MATH, AIMS SCIENCE, and <i>TN</i>
January 13	SAIS data extracted for AIMS HS W/R bar code labels
January 30	Spring 2009 Test Security Agreement due
February 2–5	AIMS HS W/R test materials arrive
February 9–13	AIMS HS W/R short-add
February 18–19	AIMS HS W/R bar code labels arrive
February 6	SAIS data extracted for AIMS DPA, AIMS HS MATH, AIMS SCIENCE, and <i>TN</i> bar code labels
February 24	AIMS HS WRITING
February 25	AIMS HS READING
February 25–26	AIMS HS W/R Form T short-add
March 3	AIMS HS WRITING make-up
March 4	AIMS HS READING make-up
March 5–10	AIMS HS W/R materials pick-up
March 9–12 or	AIMS DPA, AIMS HS MATH, AIMS
March 16–19	SCIENCE, and <i>TN</i> test materials & bar code labels arrive
March 19–24	AIMS DPA, AIMS HS MATH, AIMS SCIENCE, and <i>TN</i> short-add
Mar.30–Apr. 7	AIMS HS MATH Field Test (Cohort 2011)
Mar. 30–Apr. 17	AIMS DPA, AIMS SCIENCE (Gr. 4 & 8), <i>TN</i> , and AIMS MATH Field Test (Gr. 3-8) test window
April 1	AIMS HS MATHEMATICS
April 2	AIMS HS SCIENCE
April 1–2	AIMS HS MATHEMATICS Form T short-add
April 7	AIMS HS MATHEMATICS make-up
April 9–14	AIMS HS MATHEMATICS, HS SCIENCE, & HS MATHEMATICS Field Test scorable pick-up
April 21–24	AIMS DPA, AIMS SCIENCE (Gr. 4 & 8), <i>TN</i> , and AIMS MATH Field Test (Gr. 3-8) scorable pick-up
April 24	AIMS HS WRITING/READING reports arrive
April 27–30	AIMS DPA, AIMS HS MATH, AIMS SCIENCE, <i>TN</i> , and AIMS MATH Field Test nonscorable pick-up
May 15	AIMS HS MATHEMATICS Rapid Response Reports for Cohorts 2008 and 2009 arrive
May 29	AIMS HS MATH, AIMS HS SCIENCE and <i>TN</i> reports arrive
June 6	AIMS DPA and AIMS SCIENCE (Gr. 4 & 8) reports arrive

TEST COORDINATOR CHECKLIST FOR DECEMBER AND JANUARY

- ✓ **Participate in optional online enrollment training**
December 2 or 10 for live training
December 1–17 for prerecorded training
- ✓ **Order Spring 2009 testing materials online**
December 1–17
- ✓ **Register for Spring 2009 Pre-Test Workshop**
December 1–17
- ✓ **Select Cohort 2012 students for AIMS HS SCIENCE bar code labels**
December 1 – January 27
- ✓ **Attend Spring 2009 Pre-Test Workshop**
January 12–26
- ✓ **Verify AIMS DPA, AIMS HS MATHEMATICS, AIMS SCIENCE, and *TerraNova* online order**
January 12–27

SPRING 2009 ONLINE ORDERING

Letters

CTB/McGraw-Hill will send a letter to all district test coordinators via email and UPS with instructions for online ordering of Spring 2009 AIMS HS test materials.

If you have not received your online ordering letter by November 20, please contact the CTB Arizona Help Desk at 888.630.9145 or ArizonaHelpDesk@ctb.com.

Training

Training in how to use the CTB online ordering system is available to all district test coordinators. New test coordinators are encouraged to attend an online training session. Live training is available on December 2nd and 10th. Prerecorded training is available at anytime December 1–17. Detailed information about this training is included in the CTB Online Ordering letter.

All district test coordinators, including the experienced ones, are encouraged to review the *Online Ordering User Guide* prior to using the online ordering system to place their Spring 2008 order. The *Spring 2009 Online Ordering User Guide* may be downloaded from the website www.ctb.com/aims beginning November 12.

Estimated Order Numbers

ADE has provided estimated order numbers to CTB based on schools' October 2008 SAIS enrollments for Grades 2–9 and Cohort 2011 (generally Grade 10). District test coordinators are responsible for confirming and revising the order numbers for each of their schools using the CTB Online Ordering system. Guidance for ordering follows on page 2.

SPRING 2009 ONLINE ORDERING

Guidance for Online Ordering

Follow the guidance below for ordering test materials. For all orders, enter exact counts. It is not necessary to round enrollment numbers up to the nearest 5 or 10. CTB will automatically round the numbers up to accommodate package size and will also ship a 5% overage.

Orders for large print or Braille should be placed for only those students whose IEP or 504 plan calls for that format. Place orders for large print and Braille during online ordering. Do not wait until the short-add order window to order these special formats.

Contact Information/Shipping Address

During online ordering, test coordinators must confirm and correct, if necessary, their contact information and shipping address. The shipping address provided during online ordering is the same address that CEVA will use for test material pick-up after testing.

TerraNova – Grades 2 and 9 (Cohort 2012)

Students in Grade 2 and students in Grade 9 (Cohort 2012) will test on *TerraNova*. The only students in Grades 2 or 9 excused from testing on *TerraNova* are those students who qualify for AIMS A.

If the school does not have any Grade 2 *TerraNova* test books on hand, either accept the estimated order or enter the school's current Grade 2 enrollment. If the school has retained unused Grade 2 *TerraNova* test books from a previous year, reduce the school's order to reflect the school's actual Grade 2 enrollment minus the number of test books on hand. **If a school has enough Grade 2 *TerraNova* materials on hand to meet this year's need, it is still necessary to order at least "1" Grade 2 test book so that appropriate scoring materials will be produced.**

Either accept the estimated order or enter the school's current Grade 9 (Cohort 2012) enrollment. **The number of Grade 9 *TerraNova* answer documents (precoded plus blank) produced is based on the school's online order.** Grade 9 *TerraNova* test books should have been retained from previous administrations. If additional Grade 9 *TerraNova* test books are needed, those will have to be ordered during the March 19-24 short-add order window.

AIMS DPA (WRITING, READING, & MATHEMATICS) AIMS SCIENCE - Grades 4 and 8

Students in Grades 3 through 8 are expected to test on AIMS DPA in Writing, Reading, and Mathematics. Students in Grades 4 and 8 will also test on AIMS Science. The only students in these Grades excused from testing on AIMS DPA and AIMS Science are those students who qualify for and will test on AIMS A.

The test material order for AIMS DPA (Grades 3 – 8) is generally the same as the student enrollment for these grades. Either accept the estimated order for the school or enter the current enrollment for each grade. The orders placed for Grade 4 and Grade 8 will apply to both AIMS DPA and AIMS Science test materials. No special ordering is necessary for AIMS Science for Grades 4 and 8.

SPRING 2009 ONLINE ORDERING (continued)

AIMS HS

Testing in high school is based on cohort, not on grade. Additionally, not all high school students test on all content area of AIMS. For these reasons, orders for AIMS HS are placed by cohort and by content area.

Scoring materials, including Group Information Sheets (GIS), are produced based on online ordering. If there is no order placed for a cohort, there will be no GIS produced for that cohort. If the number of students expected to test in each of these cohorts is undetermined at the time of online ordering, place an estimated order so that appropriate scoring materials will be produced.

For Spring 2009 AIMS HS testing, it is not necessary to order answer documents.

Students who qualify for and will test on AIMS A are excluded from AIMS HS testing.

AIMS HS - WRITING, READING, & MATHEMATICS

Cohort 2011

Students in Cohort 2011 (generally Grade 10) are expected to test on AIMS HS Writing, Reading, and Mathematics.

The test material order for Cohort 2011, for content areas Writing, Reading, and Mathematics, is generally the same as the school's Cohort 2011 enrollment. **For this cohort, either accept the estimated order or enter the current enrollment.**

Cohorts 2010, 2009, and below

Students in Cohorts 2010, 2009, and below (generally Grades 11 and 12) who have **not** passed one or more content areas of AIMS HS are expected to test on those content areas. Students in Cohorts 2010, 2009, and below who have "Met" but not "Exceeded" on one or more content areas of AIMS HS may retest on those content areas. For students in Cohorts 2010, 2009, and below with an IEP or 504 plan, participation in AIMS HS testing is determined by their IEP or 504 plan.

For Cohorts 2010, 2009, and below, there is no estimated test order shown in the online ordering system. Test coordinators must manually enter orders for each of these cohorts. The order placed for each of these cohorts in each of the content areas should equal the number of students who are testing to "Meet" plus the number of students who are testing to "Exceed."

AIMS HS - SCIENCE

Students in Cohort 2011 who **did not** test on AIMS HS Science last year **will** take the Spring 2009 AIMS HS Science test. For students in Cohort 2011, it does not matter if they are enrolled in a life science course. Students in Cohort 2012 (generally Grade 9) who are enrolled in a life science course **may** take the Spring 2009 AIMS HS Science test. No students in Cohort 2010 or below are permitted to participate in the Spring 2009 AIMS HS Science test.

AIMS HS Science is ordered based on cohort. There will be an estimated order in the online order system for AIMS HS Science for Cohort 2011. There will **not** be an estimated order in the online order system for AIMS HS Science for Cohort 2012. **Test coordinators are to manually enter orders for AIMS HS Science based on the actual number of students expected to test on AIMS HS Science in Cohort 2011 and Cohort 2012.**

ONLINE ORDER VERIFICATION

Test Coordinators will be able to verify and revise their test orders January 12 – 27 for Spring 2009 testing except for AIMS HS Writing/Reading. More information about this will be included in the Spring 2009 Pre-Test Workshops.

SHORT-ADD WINDOWS

There are short-add windows for last minute test order additions. More information about the short-add windows will be included in the Spring 2009 Pre-Test Workshops.

PRECODED STUDENT DATA

All AIMS tests use precoded student bar code labels. Grade 2 *TerraNova* uses precoded slip sheets, and Grade 9 *TerraNova* uses precoded answer documents. These precoded items will be produced automatically for all district and charter schools who ordered testing materials via CTB's online ordering system.

Since the precoded items are produced based on student enrollment data in SAIS, it is important that SAIS data is as accurate as possible on the scheduled date for data extraction.

The data for AIMS HS Writing/Reading will be extracted on January 13. The data for all other testing will be extracted on February 6.

For *TerraNova*, precoded items will be produced for all students in Grade 2 and all students in Grade 9 (Cohort 2012).

For AIMS DPA, student bar code labels will be produced for all students in Grades 3-8. For AIMS Science, student bar code labels will be produced for all students in Grades 4 and 8.

For AIMS HS, Writing/Reading and Mathematics student bar code labels will be produced for all students in Cohort 2011, and for all students in Cohort 2010 who have not exceeded in the content area(s), and for all students in Cohort 2009 who have not passed in the content area(s).

For AIMS HS Science, student bar code labels will be produced for all students in Cohort 2011 who did not test on AIMS HS Science last year and for all Cohort 2012 students who were selected using the ADE Common Logon label selection application.

From December 1–January 27, district test coordinators will be able to select which Cohort 2012 students should receive AIMS HS Science labels. To do so, enter the ADE Common Logon and select the "Assessment" application. Once in the "Assessment" application, select the option, "Student Selection for Labels." Select the option for Science labels and follow the directions on this page to select Cohort 2012 students for AIMS HS Science labels. The AIMS HS Science label selection process will be reviewed during the Spring 2009 Pre-Test Workshops.

ADE COMMON LOGON ASSESSMENT APPLICATION

All District Test Coordinators are required to have access to the Assessment Application of the ADE Common Logon. In addition to the HS Science student label selection option, materials that cannot be posted publicly are posted here. For questions regarding the Assessment Application on the Common Logon, contact Mary Pat Wood.

SPRING 2009 PRE-TEST WORKSHOPS

Every district, charter operator, BIA line office, private school, and approved private schools (both Day Schools and Residential Treatment Centers) must send the designated district test coordinator to one of the Spring 2009 Pre-Test Workshops. If the designated district test coordinator is unable to attend a Spring 2009 Pre-Test Workshop, the only acceptable substitute is the district superintendent, charter representative, or equivalent chief executive officer. Attendance at the pre-test workshops is limited to the designated district test coordinator and one guest.

Workshop Dates and Locations

Monday	Jan. 12 (a.m.)	Yuma
Tuesday	Jan. 13 (a.m. & p.m.)	Metro Phoenix (SE)
Wednesday	Jan. 14 (a.m.)	Willcox
Thursday	Jan. 15 (a.m. & p.m.)	Metro Tucson
Friday	Jan. 16 (a.m.)	Coolidge
Tuesday	Jan. 20 (a.m. & p.m.)	Metro Phoenix (NW)
Wednesday	Jan. 21 (a.m.)	Flagstaff
Thursday	Jan. 22 (a.m.)	Ganado
Friday	Jan. 23 (a.m.)	Show Low
Monday	Jan. 26 (a.m.)	Lake Havasu City

Sign in and refreshments for morning workshops will begin at 8:30 a.m., and the workshop will begin promptly at 9:00 a.m., ending by 12:00 noon. Sign in and refreshments for afternoon workshops will begin at 12:30 p.m., and the workshop will begin promptly at 1:00 p.m., ending by 4:00 p.m.

Registration for these workshops will be available at www.azed.gov during December 1-17. Click on the calendar link in the lower right-hand corner of the homepage and choose your desired date on the calendar registration application. Enter a valid email address and your district's/charter's legal entity name for each registrant in order to receive a registration confirmation and a reminder e-mail with driving directions and parking information.

Registrations must be completed by December 17, 2008.

TESTING SCHEDULES

The AIMS and *TerraNova* tests must be administered in a way that preserves the security of the content of the test. This means that, within a school, all students participating in the same test should be testing in the same content area on the same day at approximately the same time. This timing requirement is waived for the Mathematics Field Test.

TerraNova

For Grade 2, *TerraNova* must be administered over two days within the testing window of March 30 – April 17. All schools, within the same district, must test in the same content area on the same day. All students, within the same school, must test in the same content area on the same day at approximately the same time of day.

For Grade 9, *TerraNova* may be administered over one or two days within the testing window of March 30 – April 17. If administered in one day, all schools, within the district, must test on the same day. All students, within the same school, must test in the same content area at approximately the same time. When the Grade 9 *TerraNova* is administered in two days, follow the guidance for the two-day administration of the Grade 2 *TerraNova*.

TESTING SCHEDULES (continued)

AIMS DPA (including Grade 4 and 8 SCIENCE)

The AIMS DPA will be administered over a period of five days during the window of March 30 – April 17 as follows:

Day 1 – WRITING Test

Day 2 – READING Test, Part 1 & MATHEMATICS Test, Part 1

Day 3 – READING Test, Part 2 & MATHEMATICS Test, Part 2

Day 4 – READING Test, Part 3 & MATHEMATICS Test, Part 3

Day 5 – SCIENCE Test, Grade 4 and Grade 8

Use the following guidelines for scheduling AIMS DPA testing:

- It is preferred that all **schools** within the same district or charter test on the exact same dates. When that is not possible, then all **grades** within the same district or charter must schedule testing for the exact same dates. All students within a grade should test in the same content area at approximately the same time.
- Day 1 of testing (WRITING) must be scheduled no later than April 1.
- Days 2, 3, and 4 of testing (READING and MATHEMATICS) must follow in order but not necessarily on consecutive days.
- Day 4 of testing must be scheduled no later than April 15.
- Day 5 of testing (SCIENCE) is to be scheduled after Day 4 but no later than April 16.

Make-up testing is to be scheduled as needed, but all make-up testing must be completed by April 17.

AIMS HS (including SCIENCE)

All testing for AIMS HS must take place on the following scheduled dates.

Tues., Feb. 24	AIMS HS WRITING
Wed., Feb. 25	AIMS HS READING
Tues., Mar. 3	AIMS HS WRITING make-up
Wed., Mar. 4	AIMS HS READING make-up
Wed., Apr. 1	AIMS HS MATHEMATICS
Thur., Apr. 2	AIMS HS SCIENCE
Tues., Apr. 7	AIMS HS MATHEMATICS make-up
No make-up test for AIMS HS SCIENCE	

All students testing on AIMS HS are expected to test on the primary test date. The make-up date is only for students who should have tested on the primary test day but did not due to non-attendance.

Districts/charters that will not be in session during one or more of the scheduled AIMS HS test dates must request permission to test on alternate dates. Requests must be submitted to the ADE Assessment Section on official district/school letterhead, signed by the superintendent or charter representative, and include a copy of the official 2008-2009 school calendar.

Timing of AIMS HS WRITING

Schools are strongly encouraged to schedule the AIMS HS Writing test for the morning in order to maintain the integrity of the prompt. **As with all AIMS testing, students may not have access to any electronic devices, including cell phones, from the time they enter the testing room until dismissed.**

TESTING NON-ENROLLED STUDENTS

Students who have completed all coursework required for graduation but have not graduated from high school due to the AIMS testing requirement must be allowed to participate in AIMS HS testing at the school (district or charter) that intends to graduate the student once the AIMS testing requirement is met.

Home-schooled and private-schooled students are permitted to participate in AIMS testing at a public school. Home-schooled and private-schooled students are **not** permitted to participate in *TerraNova* testing in Grades 2 or 9 at any public schools.

Charter schools may but are not required to accommodate the requests of home-schooled or private-schooled students to participate in AIMS testing.

District schools are required to accommodate the requests of home-schooled students or private-schooled students to participate in AIMS testing **if the students live within the school's attendance area**. Schools may order additional test materials during online ordering or during short-add, if needed, to accommodate these requests. Home-schooled students and private-schooled students may test in the same testing rooms, at the same time, and with the same test administrators as the public school students. Schools are not required to establish special testing times, places, or procedures for home-schooled or private-schooled students who choose to participate in AIMS testing. District schools are not obligated to seek out home-schooled students or private-schooled students who live within their attendance area.

WHO IS A HOME-SCHOOLED STUDENT?

"Home school" is defined in A.R.S. 15-802. A home-schooled student is a student for whom an affidavit of intent indicating that the student will attend a home school has been filed with his/her respective county school superintendent.

Students who are enrolled in a virtual (TAPBI) school and take online classes from their home are **not** home-schooled students. Virtual (TAPBI) schools are Arizona public schools like other district and charter schools. Like other public schools, virtual schools are responsible for testing their own students. Charter and district schools are strongly discouraged from accommodating virtual-schooled students' requests to participate in AIMS testing.

TESTING HOME-SCHOOLED STUDENTS WITH PART-TIME ENROLLMENT IN PUBLIC SCHOOLS

Following is guidance from the Attorney General's Office.

"In A.R.S. 15-745 it delineates that nothing in the article shall be construed to "require the testing of children who are instructed in a home school program, while they are receiving home school instruction."

The issue arises when students who are home schooled take courses at a public school. These may be academic courses or elective courses. Since the statute does not mandate one way or the other, the individual school districts/charters decide whether or not to administer the AIMS test to these part-time enrolled home-schooled students."

SPRING 2009 AIMS MATHEMATICS FIELD TEST

All district schools and all charter schools will participate in the Spring 2009 AIMS Mathematics Field Test. This field test is necessary to prepare for the redesigned Spring 2010 AIMS Mathematics test that will be aligned to the newly adopted Arizona Mathematics Standard. The administration of the Mathematics Field Test will follow the same procedures as the AIMS HS and AIMS DPA tests.

Grades 3-8

All students enrolled in Grades 3 through 8 in a district school or charter school who will test on AIMS (not AIMS A) are to participate in the field test. Students who will receive testing accommodations for the Mathematics portion of AIMS DPA should receive those same accommodations for the Mathematics Field Test.

There is no need to order materials for the Mathematics Field Test. Test materials will be provided based on the online order made for AIMS DPA. For Grade 3, there will be a separate, scorable AIMS Mathematics Field Test book. For Grade 3, two sets of student bar code labels will be sent (one for the DPA test book and one for the Mathematics Field Test book). For Grades 4-8, there will be separate AIMS Mathematics Field Test books. However, for Grades 4-8, the AIMS DPA answer document will include a page for answers to the Mathematics Field Test. Teacher Directions for the field test will be included in the *Spring 2009 AIMS DPA Test Administration Directions*.

For Grades 3-8, the field test includes only 18 test items. As with all AIMS testing, the field test is untimed. However, most students are expected to complete the field test within 45 to 60 minutes.

The scheduling of the field test is very flexible within the test window of Monday, March 30 – Friday, April 17. The field test may be administered on any day of the window as long as it is not administered on the same day as Day 2, or Day 3, or Day 4 of AIMS DPA testing. Not all schools within a district or under the same charter are required to administer the field test on the same day. Not all students within a school are required to test on the field test on the same day or at the same time. There will be no make-up session for the AIMS mathematics field test.

The Grade 3 AIMS Mathematics Field Test books will be returned with the AIMS DPA scorables. The Grade 4-8 AIMS Mathematics Field Test books will be returned with the nonscorable test materials. More detail about the return of the field test materials will be included in the *Spring 2009 AIMS Test Coordinator's Manual* and in the Spring 2009 Pre-Test Workshop.

High School

All students in Cohort 2011 who are enrolled in a district school or charter school who will test on AIMS (not AIMS A) are to participate in the field test. Students who will receive testing accommodations for the AIMS HS Mathematics should receive those same accommodations for the Mathematics Field Test.

There is no need to order materials for the Mathematics Field Test. Test materials will be provided based on the online order made for AIMS HS. There will be a separate AIMS HS Mathematics Field Test book and a separate AIMS HS Mathematics Field Test answer document. Teacher Directions

SPRING 2009 AIMS MATHEMATICS FIELD TEST

High School (continued)

for the field test will be included in the *Spring 2009 AIMS HS Test Administration Directions*.

For high school, the field test includes only 25 test items. As with all AIMS testing, the field test is untimed. However, most students are expected to complete the field test within 45 to 60 minutes.

The scheduling of the field test is very flexible within the test window of Monday, March 30 – Tuesday, April 7. The field test may be administered on any day of the window. Not all schools within a district or under the same charter are required to administer the field test on the same day. Not all students within a school are required to test on the field test at the same time. There will be no make-up session for the AIMS mathematics field test.

The AIMS HS Mathematics Field Test answer documents will be returned separately from other AIMS HS scorables. The AIMS HS Mathematics Field Test books will be returned with the nonscorables. More detail about the return of the field test materials will be included in the *Spring 2009 AIMS Test Coordinator's Manual* and in the Spring 2009 Pre-Test Workshop.

SPRING 2009 TESTING MANUALS

Detailed information regarding the administration of the AIMS, including the Mathematics Field Test, and *TerraNova* tests is included in the Spring 2009 versions of the *Test Coordinator's Manual* and the *Test Administration Directions*. These manuals will be posted to the ADE Test Coordinator webpage the first week of January 2009.

RETURN OF TEST MATERIALS

As in the past, specific test pick-up dates will be assigned to each district and charter. As much as possible, the assigned dates will occur on a school day as determined by the school calendar submitted to ADE. These assigned dates will be provided to test coordinators at the pre-test workshops.

Districts/charters must be ready for their pick-up by 7:00 a.m. on their scheduled date. Districts that are not ready when the driver arrives will be financially responsible for shipping costs and will not receive their test reports on time. Details regarding the return of test materials will be included in the Spring 2009 Pre-Test Workshop.

TEST SECURITY AGREEMENTS

The Test Security Agreement has been revised. There is one version for the district superintendent or equivalent to sign. There is a separate version of the test security agreement for everyone else involved in testing to sign. The Spring 2009 AIMS Test Security Agreements will be posted to the ADE Test Coordinator webpage by the first week of January.

The general test security must be signed by every staff member with access to AIMS and *TN* test materials (including but not limited to administrators, teachers, and office and warehouse personnel). Signed copies of this document must be kept on file locally. Each administration of AIMS requires a new test security agreement.

The test security agreement for superintendents must be signed by the district superintendent or charter representative or equivalent and faxed or mailed to ADE – Assessment Section by **January 30, 2009**.

HIGH SCHOOL ISSUES

Your Study Guide

Due to state budget cuts ADE reduced its contract with The Grow Network for the personalized *Your Study Guide* for high school students. For school year 2008-09, *Your Study Guide* was produced in September for only those Cohort 2010 students (generally juniors) who did not pass all three content areas (Writing, Reading, and Mathematics) of the Spring 2008 AIMS HS test. No guides were produced for Cohort 2009 students (generally seniors). Personalized guides based on Spring 2008 AIMS HS results, master guides, and teacher/tutor guides are available online at www.yourstudyguide.com/arizona until December 31, 2008.

No guides will be produced for Cohort 2012 students (generally freshmen). No guides will be produced in January based on Fall 2008 AIMS HS test results.

Schools may print out and use indefinitely the master guides and teacher/tutor guides from CDs included with all previous *Your Study Guide* shipments.

Since the delivery of *Your Study Guide* is complete for this school year, any contact that The Grow Network makes with you, your district, your charter, or your schools, is solely at their initiative and not part of The Grow Network's contract with ADE.

AIMS Augmentation Worksheet

The current AIMS Augmentation Worksheet is posted on the Test Coordinators webpage. The current worksheet is valid only until the end of school year 2008-09.

The statute authorizing AIMS Augmentation requires the maximum percent that an AIMS score can be augmented to be reduced over time. For students graduating in school year 2008-09, the maximum augmentation amount is not to exceed 25% of the achieved score. For students graduating in school year 2009-10, the maximum augmentation amount is not to exceed 15% of the achieved score. For students graduating in school year 2010-11 and later, the maximum augmentation amount is not to exceed 5% of the achieved score.

When the State Board of Education adopts new augmentation rules for school years 2009-10, 2010-11, and later, new AIMS Augmentation Worksheets will be posted on the Test Coordinators webpage.

AIMS Task Force

The state budget package legislation passed in late June required that the State Board of Education appoint a task force to review AIMS as a graduation requirement. The AIMS Task Force was appointed earlier this fall and began meeting in October. The task force is expected to continue to meet through at least March 2009 and is required to submit their recommendations by June 30, 2009. AIMS Task Force meeting information can be found on this ADE webpage: <http://www.azed.gov/AIMSTaskForce/>.

Regardless of the recommendation of the task force, the AIMS graduation requirements remain in place for now. **No high school student should be told that AIMS as a graduation requirement is going away.**

FIVE YEAR TESTING CALENDAR

Every August a revised five year testing calendar is posted to the test coordinator webpage. District test coordinators should share the five year calendar with the appropriate personnel involved in planning school calendars.

In response to feedback from schools, the test window for AIMS in grades 3-8 has been moved one week later in April beginning with Spring 2010. Also, some minor shifts in high school testing occur beginning in 2012-13. In cooperation with Arizona Interscholastic Association, AIMS HS testing will not occur on the very last days of October or the very last days of February. This will minimize the conflicts between AIMS testing and sports playoffs and tournaments.

While the calendar indicates a test window for *TerraNova*, the contract for *TerraNova* expires after the Spring 2009 administration. Arizona will continue to have a norm-referenced test. Whether or not that norm-referenced test is the *TerraNova* test will depend on which vendor is selected for the next testing contract.

The norm-referenced test window (currently, *TerraNova* test window) is tied to the test window for AIMS in grades 3-8. Beginning with Spring 2010, the Grade 9 norm-referenced test window no longer includes the AIMS HS Mathematics test day. The Assessment Section is aware of this issue and will work with the new test vendor to allow the Grade 9 norm-referenced test window to open earlier so that it includes the AIMS HS Mathematics test day.

CONTACT INFORMATION

ADE – Assessment Section

1535 W. Jefferson St., Bin 6

Phoenix, AZ 85007

Phone: 602.542.5031

Fax: 602.542.5467

Assessment Section webpage: www.azed.gov/standards/

Test Coordinator webpage:

www.azed.gov/standards/AIMS/Administering

Roberta Alley, Deputy Associate Superintendent

Phone: 602.364.1164

Email: Roberta.Alley@azed.gov

Irene Hunting, Director of State Test Administration

Phone: 602.542.5450

Email: Irene.Hunting@azed.gov

Mary Pat Wood, State Test Coordinator

Phone: 602.542.5345

Email: MaryPat.Wood@azed.gov

CTB/McGraw-Hill, Arizona Help Desk

Phone: 888.630.9145

Email: ArizonaHelpDesk@ctb.com

Regarding the purchase of CTB products contact:

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